**Friends of the Summerville Library**

**Final Minutes for General Meeting**

**Tuesday January 10, 2023**

**Westvaco Room-6:45PM**

**Board Members and Special Committee Chairs**

FOSL President-Beverly Brockman

VP Membership-Patti Anderson

Treasurer-Mevelyn Williams

Secretary-Kerry Thomas(A)

Member at Large-Ellen Hyatt

Member at Large-Wendy Nolan-Co-chair Hospitality

Hospitality-Carol Brummett (Past President)

Book Sale Committee Chair-Anne Gleason(A)

Book Sale Committee Co-Chair-VACANT

Publicity Chair-Autumn Reid- Past President(A)

Advisory and Advocacy Committee Chair-Kevin Carroll-(A)

Nancy Nicodemus-(Past President)

Bethann Erwin-FOSL Member

President called the meeting to order at 6:45PM. When the Chess Club is conducting their meeting, we will move FOSL Members to SC room until room is available for our meeting. We will not disturb library patrons or youth and leaders in the Westvaco Room. Target end time for the FOSL meeting will be 7:45PM allowing time to put away chairs and tables and leave the room in good order.

President asked all members to introduce themselves. All were welcomed and hospitality had provided light refreshments for the meeting. President shared that Wendy Nolan had agreed to fill-in for secretary for the meeting due to Kerry being out of town.

As is normally done at a general meeting, the President reviewed the highlights of the last General Meeting which was held in October 2022.

**Discussion about the Memorial for Sandra Baden**- determined Little Library BOD had approved was purchased in AUG of 2022 and along with repair of 4 green benches for the library was set to be an Eagle Scout Project. No update was available at this meeting but the BOD decided we needed an alternate plan if the Scout did not feel he could have project complete by April. Leslie, library manager, stated she could have her handyman assemble the Little Library if needed and also suggested since May was the one year point since Sandra passed perhaps we expand the unveiling of the Little Library with Sandra’s son invited and an article prepared for the newspaper. All members present were in favor of this idea and the FOSL BOD will continue to monitor the project to determine how it needs to be done.

**Book Clubs**-President shared that the First Thursday and Romance Readers book clubs are supported by FOSL and the leaders of those groups have been providing their invoices to Mevelyn for reimbursement.

**Chess Club**—FOSL did donate funds along with the library to help establish an officially taught class for youth which meets weekly and has three official tournaments a year. It started on OCTOBER 29, 2022.

**BIG ANNUAL BOOK SALE**—Annual dates Anne has tentatively been scheduled for JULY 27-30, 2023.

**FOSL Canvas bags** were discussed and based on costs from manufacturer, it was determined price should go up to $8 per bag. We have had good success in gaining new members and allowing existing members to take advantage of an additional year’s membership or their first year of membership if a new member, plus a bag full of books and a new canvas bag.

**For our POP – UP Sales**, Leslie will continue to provide new fliers (just needs key information/date/time and categories of books to be sold) and Autumn will advertise on website and other social sites.

Reports by Officers and Special Committee Chairs

**VP Membership**-Patti Anderson-Currently, FOSL has 262 members. Patti had brought additional hard copies of the membership roster. President Brockman asked that a current membership roster be emailed to her.

**Treasurer**-Mevelyn Williams-Mevelyn passed out copies of the last 4 months for everyone’s review and opened up for questions. There were no questions. Next, Mevelyn reviewed the final budget for FOSL for the year 2023 and asked for questions. Hearing no questions on the annual budget a motion was made to accept the new budget by Patti and seconded by Carol and all members were in agreement. Mevelyn thanked her finance committee which consisted of Kevin Carroll, Kathy Marrah, Beverly Brockman and Mevelyn.

Mevelyn asked Ellen Hyatt to read a letter from the Summerville Country Club for a donation of $100 to FOSL in memory of J. D. Jones. Ellen will send a thank-you note to the family.

Mevelyn was asked to discuss the DEC “Greening of the Library” and she shared again she thanked Gail Massaco, and Anne Gleason which helped her with this project. Leslie shared that only with 3 live plants, she had no problem having her staff dispose of those and Mevelyn picked up the other decorations in accordance with Leslie’s guidelines and stored them in FOSL storage units. Overall, this was a successful project which the library appreciated and recommended in the future to limit the number of live plants as was done this year minimizing clean-up prior to the holiday break.

**Secretary**-Wendy Nolan (acting secretary)--No comments.

**Member at Large**-Ellen Hyatt- Led the By Laws committee of Patti, Kerry, Beverly and herself to finalize an update on FOSL ByLaws. This project is complete and a job well done.

Ellen has now volunteered to work with Kathy Marrah in developing a new membership brochure and FOSL will have them printed by a print on demand printer for quantity BOD determines is needed. Inventory is currently very low.

Note-Cards—FOSL BOD will discuss this item.

Bulletin Board-Ellen is willing to work with the bulletin board and would like to have pictures of some of our year’s activities to display on board. This will be ongoing and further discussion at BOD meetings.

**Hospitality**-Carol Brummett and Wendy Nolan-Carol and Wendy did an outstanding job of providing food and refreshments and gifts for Library Staff luncheon, Library board attendees as well as Library Director and members of FOSL BOD. Gifts were provided for all staff members and library board members in attendance. There was a bit of confusion on gifts left for library board members that were not in attendance. FOSL will work to be clear of conveying that information in the future. Fourteen coasters used for gifts were remaining and President asked for discussion regarding idea of providing these to Leslie to use on new hires until they were out. Membership agreed and Leslie took the remaining coasters for that purpose.

**Book Sale**-Anne Gleason—BOD will follow-up with Anne on Categories of books she wishes to include in FEB sale and BOD will work out detail planning and support for book sale in FEB at JAN BOD meeting. Will request update on Scout Little Library Project at JAN BOD meeting.

Thanks to communication between Anne, Beverly and Mevelyn, our FOSL Mercer insurance coverage was renewed promptly in DEC allowing us to provide the Declaration page to the Storage unit to avoid unnecessary charges for insurance in our monthly payment since we maintain a liability insurance for our organization.

**Publicity**-Autumn Reid—Autumn asked that President share she needs our dates of sales and overall book sale information—categories of books, etc. to post on the social sites.

**Advocacy**-Kevin Carroll-working on article for photo which we will plan to retake with donation check from FOSL to Library. Leslie to share potential dates for photo to be retaken. Unfortunately, Leslie was not available on day of staff luncheon in DEC. Article will be reviewed by Leslie and FOSL President.

**Library Liaison**-Leslie Koller-Library Manager-Leslie had shared the library is planning a 2023 Harry Potter event similar to the one done in 2019 where FOSL provided support and helped with funding. The funding request for this year is $1250. FOSL President stated we will have final discussion and give Leslie an answer on support after the JAN 2023 FOSL BOD meeting later this month. The date of the event is Monday July 31, 2023. It will be an all day event.

Leslie also shared that the Library will now be under the County as a department and they will be taking over accounting and overall, she views this change as a huge positive direction. It will help her manage the library more efficiently for support services for example. If FOSL members which to see more about it, then go to YOU TUBE and go to the 54.45 minute point where Daniel Prentess is talking and view that section. The entire program is 4 hours long but our area of interest is in that section.

Leslie further shared that tentatively the Ashley River or Oakbrook Library will plan to open by the end of 2024 but that is tentative. The other point is that folks will refer to the three libraries by more than one name. Ashley River or Oakbrook is the same library location. North Charleston or Ft. Dorchester is the same joint use library location between the HS and Dorchester County.

From FOSL’s information to date, it appears the Downtown location at the YMCA will be referred to as the Downtown location in downtown Summerville, but another name may be known later.

**Additional items from the President**—a nominating committee needs to be established but this item will be discussed in more detail at the JAN BOD meeting.

Also, if members wish to volunteer to assist Ellen on the updating of the Bulletin Board—further discussion will be held at the JAN BOD meeting.

**For the Good of the Order**: Ellen Hyatt-Member-At-Large

“When juggling. . . remember that some of the balls are glass, and some are rubber. You can’t drop the glass balls.”--American Author Nora Roberts on respecting priorities.

Meeting adjourned at 7:55PM.

**Future Dates**:

BOD Meeting-4th Tuesday-1:30 PM Perkins-January 24, 2023

POP UP BOOK SALE-February 4, 2023-SAT 10-5PM

BOD Meeting-4th Tuesday-1:30PM Perkins-February 28, 2023

POP UP BOOK SALE-March 18, 2023 10-5PM

BOD Meeting 4th Tuesday1:30PM Perkins-March 28, 2023

General Meeting-2nd Tuesday-April 9, 2023 6:30PM Westvaco Room

BOD Meeting-4th Tuesday-1:30PM Perkins-April 23, 2023

April 29, 2023-Aiken SC-Annual FOSCL Conference-FOSL Participation TBD