

Friends of the Summerville Library (FOSL)

February 10, 2015

The monthly meeting of the Friends of the Summerville Library met on Tuesday, February 10, 2015. The meeting was called to order at 7:00 pm.

In Attendance:

Autumn Reid, President
Ellen Hyatt, Summerville Writers Guild Liaison
Harriet Little, Member
Cathy Coffee, Membership/Book Sale
Becky Westfall, Library Liaison
Carole Brier, Secretary
Anne Gleason, Treasurer
Carol Brummett, Vice President
Beverly Brockman, Member
Pamela Ward, Events/Fundraising
Mevelyn Williams, Member
Sylvia Kenney, Member

Agenda:

1. President and Publicity reports (Reid)
2. Treasurer's report (Gleason)
3. Library Liaison report (Westfall)
4. Advocacy Committee (Rison)
5. Membership Committee report (Coffey)
6. Book Sale report (Coffey)
7. Fundraising/Events Committee (Ward)
8. Hospitality Committee report (Brummett)
10. Summerville Writers Guild Liaison (Hyatt)
11. Unfinished business (Reid)
12. New business (Reid)
13. Upcoming meetings/event dates
14. Adjournment

President's Report (Reid)

- Thank you to all who helped make our first book sale of the year so successful. Publicity for both the upcoming teas is well underway.

Treasurer's Report (Gleason)

- Treasurer's report of income and expenses attached to these minutes.

Library Report to Friends of the Summerville Library (Westfall)

- In case you missed it, the fourth article in the Summerville Journal Scene series "**Lives Change @ Your Library**" appeared in the Friday, January 30th issue. Ellen E. Hyatt has offered to write these monthly features for the library, highlighting a different way that the library impacts our community each month. In the current article, Judy Watts and the upcoming Literary Tea were featured.

Program Report:

- Abelardus the Therapy Dog entertained 25 folks on his visit January 28th. He will be back. Children

took turns reading to Abelardus.

- Our first SC Bar Legal Clinic, discussing Family Law, was held last Tuesday evening. We will host additional clinics on the first Tuesday of March (Landlord/Tenant Issues) and the first Tuesday of April (Wills, Estates and Probate).
- Tomorrow is an early release day for DD2 schools, and we have 2 programs scheduled for children and teens.
- At 2 pm, school aged children are invited to celebrate the Lunar New Year, welcome in the “Year of the Sheep” and learn something new about Chinese culture.
- At 5:30 the Teen Anime Club will meet.
- Story Times and Outreach services for day care groups are ongoing. There are a few spots left in our story time for babies up to 18 months, but all other groups are full. Forty-eight were in Miss Tina’s Preschool Story Time last Thursday!

Staff Changes:

- Roberta Duck and Patricia Goodall began working with us as shelvers in January.
- Chase Priest joined us yesterday as our computer center monitor, working evenings and weekends.
- Jennie Redmond has been appointed Director of Dorchester County Library System for the next 2 years.

Request:

- National Library Week is April 12-18 this year. I would like to order posters and bookmarks for the library.
- A Set of posters and bookmarks costs \$66 from the ALA Store. Would the Friends please fund this request?
 - ✓ **The request was funded after a motion by Harriet, seconded by Ellen, and unanimously accepted by the members.**

Upcoming Programs:

- Learn about Chinese or Lunar New Year (2/11/15)
- Teen Anime Club meets at 5:30 tomorrow afternoon 2/11/15
- It’s a Mystery to Me Book Club 7 pm on Thursday, 2/19/15
- Literary Tea with Judy Watts 2 pm on 2/22/15
- Lego Club, for children 6-12 years old, 1 pm Saturday, 2/28/15
- Tuesday, 3/3/15, 6:30 pm – SC Bar Free Legal Clinic – Landlord/Tenant Issues
- Thursday, 3/5/15 – Romance Readers Book Club – 7 pm
- Every Thursday afternoon 1-4 pm – E-Reader Assistance

Holiday Closing:

- February 16 – Presidents Day – Library Closed

Advocacy (Rison)

- Dr. Rison was absent from this meeting

Membership Committee/Book Sale (Coffey)

Membership:

- In January, we gained 9 new members. Six of those were during the book sale. Twenty members renewed their membership, 10 of those during the book sale. One new member, John Kurtz, also volunteered during the book sale.
- We have a total of 190 current members, and 40 members which have not renewed during 2014.
- I am turning in \$375.00 in dues and \$100.00 in donations for a total of \$475.00.

Book Sale:

- The book sale was very successful. Gross income from sale of books \$4,661.80. Book bags \$16.
- Check from Book Consignments \$ 1,276.62. Total Gross income = \$6,100.42.
- Expenses to be deducted include Ash & T's \$255.00, Building Rental \$250.00, Book Storage \$400.00 (Oct, 2014-Jan, 2015), Advertising (Estimated \$180).
- Estimated Net Income: \$3576.80

Positive things about the book sale:

1. Awesome volunteers - 30 who helped set up and sort the books on Thursday and Friday. Thank you so much. Cannot have a successful book sale without everyone's help. 33 volunteers who helped during the sale and breakdown Sunday evening.

2. More space, especially between the aisles.

3. Advertising - a lot of comments that they saw the road signs and came by.

4. Not over crowded with books. Very few boxes were on the floor.

5. Opening to the public on Friday. That was our biggest day. Saturday sales were about the same.

Things to work on.

1. Making books available to other charities and organizations. Need to address when they can come pick up books. Did not have anyone except Habitat for Humanity take books for their organization.

2. Better organization for breakdown after the sale on Sunday evening.

3. Better security for handling cash.

4. Plastic baskets for shoppers.

Summerville Writers Guild Liaison Report (Hyatt)

- There is nothing new to report tonight.

➤ Note: Ellen Hyatt commended all the work being done for upcoming events from the Fundraising committee. She asked: Could we please start having that report in writing BEFORE the meeting, as all committee reports are supposed to be submitted in writing. This procedure avails members the opportunity to have the reports for perusal and reference; this procedure also makes the reports available for the secretary's minutes. [Reminder, the president asks for committee reports on the Second Monday each month.]

Respectfully submitted by Ellen E. Hyatt (liaison between "Friends" and Summerville Writers Guild).

Fundraising/Events Committee (Ward)

- The second in a series of three Literary Teas will be held on February 22, 2015 beginning at 2pm. The event will be held at the Westvaco Room of the Library. The author is Judy Watts writing as J. Sinclair Watts. Tickets at \$20.00 include a copy of her book *Chasing: The Diary*. Tickets are available at the Library, online at <http://friendsofthesummervillelibrary.weebly.com/events.html>, and at Art Central on February 19, 2015 – the Third Thursday, Author! Author! Tickets are selling very well.
- The third of tea of the season will be held at Cypress Gardens, 3030 Cypress Gardens RD, Moncks Corner, SC on May 17, 2015 beginning at 3pm. Featured author is Mary Alice Monroe.
- Many phone and email conversations have occurred re: Mary Alice Monroe. We have learned that both her publicist and one of her editors will attend the tea. This is a sit down tea and will require a great deal of help from members. As an incentive, those who volunteer will enjoy the tea menu, and hear Mary Alice Monroe speak, and will only pay \$9.00 (the cost of her new book) instead of the full price of the ticket (\$35.00) to attend. A great deal of help will be required to make this tea an excellent, elegant community event. Members are encouraged to step up and take advantage of this generous incentive to attend a lovely Sunday afternoon event.
- A new online volunteer scheduling program called **Volunteer Spot** is up and running at <http://friendsofthesummervillelibrary.weebly.com>. It was tested for the Judy Watts tea. **Volunteer Spot** is free, the site is flexible, and it sends out reminders to those who volunteer. The site is very easy to access and use. You are encouraged to visit the site and volunteer for the May 17 event.
- FOSL is still in need of china (tea cups, salad plates, saucers, etc. to borrow for the Judy Watts tea. Please contact me at wrdc@aol.com for more information or if you'd like to lend china for use at this event.

Upcoming Dates

- The Literary Tea Series: February 22, at the library featuring local writer Judy Watts.

- General FOSL meeting – March 10, at 7 pm at the Library.
- Executive Board meeting – March 24, 2015 at 7pm at ABC.
- Third Thursday: February 19 – Theme: Author! Author!
- Third Thursday: March 19 – Theme: Music
- A Gigantic Book Sale: May 1, 2, 3, American Legion Post
- A Literary Tea Series: May 17, 3:00 pm Cypress Gardens.

Adjournment

The meeting was adjourned at 8:06 pm.

Respectfully submitted:
Carole Brier, Secretary
February 11, 2014

Friends of the Summerville Library
Income Statement 2014

	Oct	#	Nov	#	Dec	#	Total YTD
Expenses							
Book Sale							
Storage Unit	\$98.10	DC	\$98.10	DC	\$98.10	DC	\$1,177.20
Ash & T's/Tip							\$1,260.00
Advertising			\$189.81	617	\$400.00	DC	\$796.71
Refreshments							\$0.00
Cash Bank							\$600.00
Library Donations							
EBSCO			\$1,500.00	621			\$1,500.00
Summer Reading Program							\$1,500.00
National Library Week							\$111.00
Banned Book Week							\$31.00
Staff Luncheon	\$22.47	DC	\$54.85	DC	\$292.69	DC	\$380.34
Book Page							\$1,200.00
New Display Case							\$507.60
Events							
Advertising							\$29.49
Refreshments	\$6.78	613	\$132.45	615			\$249.60
Author Event - Cost of Books			\$375.00	614			\$1,219.80
Book Clubs							
Mystery to Me Book Club					\$469.22	612	\$1,739.74
Romance Readers Book Club							\$342.05
			\$149.41	621			
General Expenses							
Postage							\$138.00
Advertising							\$28.52
Memberships							\$215.00
Summerville Dream Booth Rental							\$125.00
Renewal PO Box							\$62.00
Supplies					\$20.12	DC	\$72.23
Bags							\$1,090.05
Total Expenses	\$127.35		\$2,499.62		\$1,280.13		\$14,524.74
Beginning Balance	\$13,273.75		\$14,216.40		\$12,168.40		
Income for the Month	\$1,070.00		\$451.62		\$214.00		
Expenses for the Month	\$127.35		\$2,499.62		\$1,280.13		
Ending Balance	\$14,216.40		\$12,168.40		\$11,102.27		

Friends of the Summerville Library
Income Statement 2014

	Oct	#	Nov	#	Dec	#	Total YTD
Income							
Book Sale	\$40.00						\$9,905.46
Cash Bank for Book Sale							\$600.00
Membership	\$925.00		\$205.00				\$2,350.00
Donations	\$80.00						\$236.00
Bag Sale			\$24.00		\$54.00		\$658.00
Magnet Sales							\$13.00
ABUNDA			\$2.62				\$367.38
Book Consignment							\$1,502.23
Events			\$220.00		\$160.00		\$2,262.96
Refund	\$25.00						\$58.96
Total Income	\$1,070.00		\$451.62		\$214.00		\$17,953.99