

Friends of the Summerville Library (FOSL)
October 14, 2014

The monthly meeting of the Friends of the Summerville Library met on Tuesday October 14, 2014. The meeting was called to order at 7:07 pm.

In Attendance:

Autumn Reid, President
Ellen Hyatt, Summerville Writers Guild Liaison
Bob Tilidetzke, Member
Cathy Coffee, Membership/Book Sale
Becky Westfall, Library Liaison
Pam Ward, Fundraising/Events
Carole Brier, Secretary
Anne Gleason, Treasurer
Alyssa Roy, Member
Carol Brummett
Beverly Brockman, Member

Agenda:

1. President and Publicity reports (Reid)
2. Treasurer's report (Gleason)
3. Library Liaison report (Westfall)
4. Advocacy Committee (Rison)
5. Membership Committee report (Coffey)
6. Book Sale report (Coffey)
7. Fundraising/Events Committee (Ward)
8. Hospitality Committee report (Brummett)
10. Summerville Writers Guild Liaison (Hyatt)
11. Unfinished business (Reid)
12. New business (Reid)
13. Upcoming meetings/event dates
14. Adjournment

President's Report (Reid)

- Continuing publicity for the FOSL November event.
- I am updating the membership letter.
- We are working on the budget and getting cost estimates.
- September minutes will be revisited in November as they were not distributed.
- Autumn has been working diligently on finding a new book sale location since her discussion with Becky. Please see Library Liaison Report below. More information will be forthcoming as the challenges are faced and met. It should be noted that this change affects the budget which comes out in November, 2014.
- Ellen remarked that the space issue might be used as another argument for Summerville library expansion.

Treasurer's Report (Gleason)

- Please see attached PDFs.
- Under general expenses the cost of the book bags should not be listed under supplies But should be a separate line item under book bags. I will correct prior to the next meeting.
- More monies will be credited to the book sale due to sale of some of the LP records to Monster Records in Mt. Pleasant. The manager suggested that we put the records out at the next book sale as people do look for and purchase them.

Library Report to Friends of the Summerville Library (Westfall)

Lives Change @ Your Library!

- Melissa did a great display to celebrate Banned Book Week September 21-27. Thank you for the poster, buttons and bookmarks you funded for us. Thank you!
- On October 5th Carol Brummett provided a lovely table of refreshments for the Paul Leonard author program. Thank you, Carol! The program was very enjoyable. Paul read poetry from his latest book during this joint program with Dorchester Habitat.
- Our fall menu of Computer Classes, Lego Club, Anime Club and Story Times are underway and going well.
- We had an enjoyable and educational Staff Day last Friday, 10/10/14. Jason Broughton from the SC State.
- Library gave an entertaining, thought-provoking presentation on Customer Service.
- Would the Friends still like to use the glass display case during November to highlight the Literary Tea Series?
- Despite personal regrets, I've had to make the best decision for the current library situation by asking the FOSL Executive Board to find an off-site location for future FOSL book sales. Space, staffing and program concerns led me to this difficult conclusion. I hope that with the creativity of the Friends, the move to a new location will result in a bigger, better plan for the sales.
- Work on the parking lot has begun. It will not make the parking lot larger. Resurfacing and striping will make for easier parking. Additionally the entry into the lot has been widened. Becky encourages those who are able to continue to park in the BiLo shopping plaza lot and leave the library lot for those who are handicapped.
- The Dorchester County Library Board will begin the search for a new director in early January, 2015. Jenny Redmond the Interim Director will remain at the helm until the middle of the summer when she intends to retire.

Advocacy (Rison)

- Dr. Rison was absent from this meeting.

Membership Committee/Book Sale (Coffey)

- \$975 in membership fees were received.
- The membership roster is currently 219 people.
- \$80 in donations were received.

Summerville Writers Guild Liaison Report (Hyatt)

- SWG is proceeding with their Anthology with publication expected for Fall 2015. It is hoped that the Friends will be willing to work with the writers with a reading/program or such and keep that in mind when planning 2015 events. Please communicate ideas and dates to me, so that I may share them with SWG.
- The South Carolina Academy of Authors (SCAA) 2015 Induction ceremony is in Charleston on Sat., April 11, 2015. Is "Friends" willing to contribute again, as they have in the past? "Friends" was mentioned as a contributor at the Board of Directors of the SCAA meeting in Sept., and it is delightful to know that that "Friends" is recognized by a statewide organization and shares in the mission of bringing authors with a South Carolina connection to the attention of readers. Thank you for your ongoing generosity. If we decide to contribute again this year, the address is [I'll have this available at the meeting]. If we contribute, I'll bring for our files the program in which "Friends" will be listed.

** A donation of \$100 has been submitted into the budget for 2015. The check will be drawn in February provided the budget measure is passed in November.

- There is a new publication in town: SENIOR SUN (emphasis on Summerville). See sample. Are

“Friends” and/or Summerville Library interested in having a presence?

- Carole Brier and Ellen culled over the minutes and came up with 15 ideas that have come out of the FOSL. A copy was distributed to the group. A copy follows at the end of these minutes.

Respectfully submitted by Ellen E. Hyatt (liaison between “Friends” and Summerville Writers Guild)

Hospitality (Brummett)

- No new information to present at this time.

Event Planning/Events (Ward) — The Literary Tea Series

- No tickets have been sold for Olivia DeBelle Byrd. We are doing another mailing and the program will be promoted at the October Third Thursday. Pam will conduct a telephone campaign next week and contact all the attendees at the last Mary Alice Munroe event.
- Judy Watts will be the speaker at the February tea.
- In May Mary Alice Monroe will speak in May. We are still in negotiation with Cypress Gardens. The event will be a joint event. Library patrons from Berkeley County will be encouraged to attend.
- Pam’s children’s theater group will present a Murder Mystery Dinner Theater (sans dinner) presentation at the library on October 29. The children are invited to come dressed in costume.
- Overnight lodgings for Olivia DeBelle Byrd need to be located. She prefers to stay with a local person rather than a bed and breakfast.
- Pam asked Ellen to consider doing a TV spot to promote Mary Alice Monroe in May or June.

Unfinished Business

- Anne and Carole will host the October Third Thursday table. The purpose will be to promote the November Tea.

Next meetings:

- FOSL Executive Board meeting— on October 28 at ABC.
- General FOSL meeting – November 18, at 7 pm at the Library. Note the date change. The library is closed for Veteran’s Day on November 11, so the General FOSL meeting will be held one week later.

This is the annual meeting where the budget is approved. The budget will be sent out one week prior to the meeting.

- Reminder: There is no meeting in December.
- The Greening of the Library is Friday, December 5 from 2 to 4. Gail Masacco will coordinate that. The Greening of the Library is an annual decoration event for the holiday season. Email Autumn at Emailautumreid@gmail.com if you’re interested in volunteering.
- The Staff Luncheon will be on December 9. FOSL will prepare a lunch for the library staff. Autumn is coordinating that.

Announcements:

- Karen Petros, who with Anne Gleason and Carol Brummett collects, sorts and stores books for FOSL book sales wrote: “After the September book sale I took several flats of left-over paperbacks to MUSC North, on University Blvd. I go there for light therapy. And during the month of September they have a book sale to benefit the American Heart Association. With the left-over FOSL paperbacks I brought them and donations from their staff they were able to raise \$600 from the book sale. They also had other fund raisers and ended up giving about \$1200 to the American Heart Association. The left-over books from their sale are now being sold through October to raise money for breast cancer awareness. That wanted me to thank FOSL for allowing me to bring them the left over books for the sale.”
- One of the library’s most faithful volunteers is moving out of town. The library needs a volunteer to work on Monday and Friday mornings to help pick up. Anne Gleason will follow up.
- Carol Brummett will be out of town on Saturday, October 25. She asked for a volunteer replacement at the Saturday morning 10:30 story hour. A new member has indicated a desire to work with children. Autumn will contact her and they will cover the story hour in Carol’s absence.

Upcoming Dates

- Third Thursday - October 16, 2014, Hutchinson Square, 5pm; contact Anne Gleason.

- Literary Tea Series — November 9, 2014
- Greening of the Library - contact Gail Masocco (apyops@msn.com)
- Staff Luncheon - Tuesday, December 9 – contact Autumn Reid (emailautumnreid@gmail.com)

Adjournment

The meeting was adjourned at 7:55 pm.

Respectfully submitted:

Carole Brier, Secretary

October 29, 2014

September

- Classical Music Month
- Hispanic Heritage Month
- Fall Hat Month
- International Square Dancing Month
- National Blueberry Popsicle Month
- National Courtesy Month
- National Piano Month
- Chicken Month
- Baby Safety Month
- Little League Month
- Honey Month
- Self Improvement Month
- Better Breakfast Month

September 8 - [International Literacy Day](#)

October

- Breast Cancer Awareness Month
- Domestic Violence Awareness
- National Apple Month
- National Physical Therapy Month
- Eye Safety & Injury Prevention Month

November

- National Diabetes Awareness Month
- National Bullying Awareness Month
- National Native American Heritage Month
- National Runaway Prevention Month
- National Military Family Month
- National Pancreatic Cancer Awareness Month

December

Rape Awareness Month

CRB 8/28/14

FOSL Goals for 2014 Revisited

- 1) Encourage more active membership participation.
- 2) Compile a list of Themed Months. September, October, November and December is attached.
- 3) Separate FOSL fund-raising events from FOSL community programs.
- 4) A brainstorming session to formulate new ideas occurred in early March. Findings attached.
- 5) Promote membership at library and FOSL events.
- 6) Consider one-year FOSL memberships or one-year membership renewals as door prizes in place of flower arrangements.
- 7) Offer a discounted membership to volunteers who work at Library and FOSL events.
- 8) Get an update on the themes for Third Thursday from D.R.E.A.M. (*Autumn has attempted to do this on numerous occasions.*)
- 9) Make the “comments file” from the web pages part of the President’s report.
- 10) Have membership forms available at Library and FOSL events. Perhaps FOSL reps wearing nametags could be available to answer questions and accept new members.
- 11) All FOSL events should be reviewed within the week (while thoughts are still fresh) to understand what can be improved upon.
- 12) Better room arrangements and introductions (*we have improved the room layout, and we are much better about introductions.*)
- 13) Recruit a volunteer as an at-large-member for advocacy. This person will be the liaison between FOSL and Dr. Rison and bring information back to the membership.

14) Encourage FOSL members to speak with local groups to advocate for physical library space.

Friends of the Summerville Library
Income Statement 2014

Expenses							
Book Sale							
Storage Unit	\$98.10	DC	\$98.10	DC	\$98.10	DC	\$882.90
Ash & T's/Tip					\$345.00	607,6	\$1,260.00
Advertising							\$206.90
Refreshments							
Cash Bank					\$200	607	\$600.00
Library Donations							
EBSCO							
Summer Reading Program							\$1,500.00
National Library Week							\$111.00
Banned Book Week					\$31.00	606	
Staff Luncheon							\$10.33
Book Page							\$1,200.00
New Display Case							\$507.60
Events							
Advertising			\$29.49	DC			
Refreshments	\$84.10	1693	\$20.96	604			\$110.37
Author Event - Cost of Books							\$844.80
Book Clubs							
Mystery to Me Book Club					\$121.62	609	\$1,270.52
Romance Readers Book Club					\$92.67	610,6	\$342.05
General Expenses							
Postage							\$138.00
Advertising	\$28.52	603					\$28.52
Memberships							\$215.00
Summerville Dream Booth Rental	\$25.00		\$50.00	605			\$125.00
Renewal PO Box							\$62.00
Supplies	\$1,090.05	DC			\$13.03	DC	\$1,142.16
Total Expenses	\$1,325.77		\$198.55		\$901.42		\$10,617.64
Beginning Balance	\$9,244.70		\$9,763.13		\$9,605.43		
Income for the Month	\$1,844.20		\$40.85		\$4,569.74		
Expenses for the Month	\$1,325.77		\$198.55		\$901.42		
Ending Balance	\$9,763.13		\$9,605.43		\$13,273.75		

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Income Statement 2014

	July		Aug		Sept		Total YTD
Income							
Book Sale					\$4,168.74		\$9,865.46
Cash Bank for Book Sale					\$200		\$600.00
Membership	\$145.00						\$1,220.00
Donations							\$156.00
Bag Sale	\$29.00		\$36.00		\$78.00		\$580.00
Magnet Sales					\$11.00		\$13.00
ABUNDA	\$20.20		\$4.85		\$112.00		\$364.76
Book Consignment							\$1,502.23
Events	\$1,650.00						\$1,882.96
Refund							\$33.96
Total Income	\$1,844.20		\$40.85		\$4,569.74		\$16,218.37